**Millville Public Charter School
Regular Board Meeting
February 9, 2022
Convenes at 5:30 p.m. in the Conference Room at 1101 Wheaton Ave, Millville, NJ 08332**

|  |  |
| --- | --- |
| I. | CALLED TO ORDER |
|   | A. | Call to Order by the Board President 5:34 PM |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING |
|   | A. | Public Notice of this Meeting was advertised in the South Jersey Times on and The Reminder on June 17, 2021. |
| III. | PLEDGE OF ALLEGIANCE |
|   | A. | Led by Mr. Matthew Ackiewicz |
| IV. | ROLL CALL |
|   | A. | Dave Parkhill, President -PresentJaclyn Haas-Benner, Vice President -Present Ellen Booz, Trustee -PresentJoanne Carney, Trustee -AbsentElizabeth Anekwe, Trustee-Absent |
|   | B. | Also Present: |
|   |   | 1. | Kim Garcia, CEO - PresentCCCSN Executive Director- Present CCCSN Deputy Director - PresentDennis Zakroff, Board Secretary/Business Administrator- Present Christina Murphy, Treasurer -AbsentMatthew Ackiewicz, Principal - PresentThomas Ludwig, Assistant Principal -PresentAnneMarie Luccheshi, Bookkeeper -AbsentBrian Caulford, Comptroller -Absent |
| V. | REVIEW OF AGENDA |
|   | A. | Questions |
| VI. | OPEN TO PUBLIC |
|   |   | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | ADJOURNMENT OF WORK SESSION |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Jaclyn Haas-Benner to adjourn the work session at 5:35 PM. |
|   | B. | ROLL CALLMr. Dave Parkhill- YesMs. Jaclyn Haas-Benner – YesMs. Ellen Booz – YesAll were in favor and the motion carried |
| VIII. | CALLED TO ORDER |
|   | A. | Regular meeting called to order by the Board President at 5:35 PM. |
|   | B. | ROLL CALLMr. Dave Parkhill- YesMs. Jaclyn Haas-Benner – YesMs. Ellen Booz – YesAll were in favor and the motion carried. |
| IX. | EXECUTIVE SESSION -None |
| X. | OPEN TO PUBLIC No public in attendance |
| XI. | APPROVE MINUTES |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Jaclyn Haas-Benner to approve the Minutes of the Regular and Executive session meetings held on January 12, 2022. |
|   | B. | ROLL CALLMr. Dave Parkhill- YesMs. Jaclyn Haas-Benner – YesMs. Ellen Booz – YesAll were in favor and the motion carried |
| XII. | OLD BUSINESS None |
| XIII. | FINANCE |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Jaclyn Haas-Benner to approve items 1 through 10 under Finance. |
|   |   | 1. | Recommend approval of line item transfers for the Month of January 2022. (Backup L-1) |
|   |   | 2. | Recommend the approval of the Board Secretary's Reports in January. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup materials L-2) |
|   |   | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of January 2022. (Backup materials L-3) |
|   |   | 4. | Recommend approval of the bills as attached in the amount of $380,376.00 (Back-up L-4) |
|   |   | 5. | Recommend approval of the following payrolls (Backup L-5): January 15, 2022 - $90,324.19 January 31, 2022 - $94,840.54 |
|   |   | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|   |   | 7. | Recommend to approve the expense reclassification report for January 2022. (Back-up L-6) |
|   |   | 8. | Recommend to approve the proposal with Clements Education in the amount of $2,200. (Back-up L-7) |
|   |   | 9.10. | Recommend to approve the proposal with CM3 to supply and install new air filters and inspect HVAC system in the amount of $6,538 (Back-up L-8) Recommend to approve Multilingual Assessment Services rate (Back-up L –9) |
|   | B. | ROLL CALLMr. Dave Parkhill- YesMs. Jaclyn Haas-Benner – YesMs. Ellen Booz – YesAll were in favor and the motion carried |
| XIV. | POLICY UPDATES |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to approve item 1 under policy.  |
|   |   | 1. | First Reading of Policy Alert #226. (Listed Below)2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries2622 Student Assessment3233 Political Activities5541 Anti-Hazing8465 Bias Crimes and Bias-Related Acts9560 Administration of School Surveys |
|   | B. | ROLL CALLMr. Dave Parkhill- YesMs. Jaclyn Haas-Benner – YesMs. Ellen Booz – YesAll were in favor and the motion carried |
| XV. | PERSONNEL |
|   | A. | Motion by Ms. Ellen Booz and second by Jaclyn Haas-Benner to approve items 1 and 2 under Personnel. |
|   |   | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Back-up PER-1) |
|   |   | 2. | Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2) |
|   | B. | ROLL CALLMr. Dave Parkhill- YesMs. Jaclyn Haas-Benner – YesMs. Ellen Booz – YesAll were in favor and the motion carried |
| XVI. | FACILITIES -None |
| XVII. | SCHOOL OPERATIONS  |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to accept the Principal's reports. |
|   |   | 1. | Reports as presented by Mr. Matthew Ackiewicz (Back-up SO-1) |
|   | B. | ROLL CALLMr. Dave Parkhill- YesMs. Jaclyn Haas-Benner – YesMs. Ellen Booz – YesAll were in favor and the motion carried |
| XVIII. | EXECUTIVE DIRECTOR'S REPORT |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Ellen Booz to accept the Executive Director's reports. |
|   |   | 1. | Report as presented by Mrs. Garcia.Dr. Garcia stated 18 % of the NHS Juniors were from our charter schoolsSolar Project was put on holdWorking on refinancing the schoolGoing to Survey parents about the upcoming change in mask requirementsProfessional development and parent-teacher conferences |
|   |   | 2. | Reporting on the School demographics (Back-up E-1)  |
|   | B. | ROLL CALLMr. Dave Parkhill- YesMs. Jaclyn Haas-Benner – YesMs. Ellen Booz – YesAll were in favor and the motion carried |
| XIX. | ADJOURNMENT |
|   | A. | Motion by Mr. Dave Parkhill and second by Ms. Jaclyn Haas-Benner to adjourn the meeting at 6:11 PM. |
|   | B. | ROLL CALLMr. Dave Parkhill- YesMs. Jaclyn Haas-Benner – YesMs. Ellen Booz – YesAll were in favor and the motion carried |
|   | C. | Next Meeting is March 9, 2022 |

 Respectfully Submitted;

Dennis Zakroff

Business Administrator / Board Secretary